

Checklist for RIC meeting*

A. List of Documents

S.No.	Documents	Yes/No
1	Agri Business Incubation Application - Hardcopy	
2	One Pager - Business Proposal/Plan/Summary(Stating Innovation in the Business) – Soft and Hardcopy	
3	Evidence of BHU/IITBHU/ITBHU Affiliation	
4	Copy of incorporation certificate issued by ROC or registered partnership deed as applicable	
5	Memorandum of Association	
6	Workable idea & Business plan Canvas – Soft and Hardcopy	
7	Three year Milestone & Project timeline	
8	Resume/CV of All the Directors/Co-Promoters	
9	Ministry of Corporate Affairs' Company Master Data	
11	Presentation for RIC meeting in .ppt form – soft and Hardcopy	
12	Income Tax Returns filed from date of inception	
13	Identification card of all the Directors/Partners	
14	Identity proof documents (Driver's License, or Voter ID Card, or Adhaar Card, or PAN Card)	
15	Address Proof of all the Directors/Partners (Electricity Bill or BSNL/MTNL Bill or Other Utility Bill)	
17	Startup India Recommendation Letter/DIPP registration certificate, if any	
18	Any Venture Capitalist/Angel Investor Support received or any communication held	

B. Other relevant documents, if any (please mention below)

1		
2		
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Signature				
Name	Applicant:	Business Executive:	Assistant Manager:	Business Manager:
Date				

*An application without above self-attested documents will be considered as incomplete and R-ABI-MCIIE, IIT (BHU) has right to reject your incomplete application.

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